

## VISITOR POLICY

Any tenant may have an out-of-town visitor(s) if they adhere to the following policy:

1. Upon the first working day after the visitor(s) arrives, the tenant must advise the Executive Director of:
  - A. Name(s) of visitor(s)
  - B. Length of stay
2. Visitors are only authorized to stay a maximum of one week, unless financial arrangements have been made in advance with the Executive Director.
3. If a visitor is to stay longer than one week, the tenant must include the visitor as a member of the family on the lease and report all income of the visitor, in order to determine the appropriate rent amount.
4. Under no circumstances can visitors stay past the maximum one (1) week period if their presence causes overcrowded conditions.

Failure to follow this Policy is a direct violation of the T or C Housing Authority's Rules and Regulations and could result in termination Of the Lease Agreement (eviction).