

## ITEMS TO BRING TO THE INTERVIEW

### A. INFORMATION ABOUT YOUR INCOME AND ASSETS

1. **EMPLOYMENT INCOME.** For every member of your family that works, bring the following information:
  - Name, address, telephone number of the employer.
  - Current rate of regular pay and overtime pay and the number of hours per week normally worked (three current pay stubs).
  - Information about any changes you expect in your pay or the number of hours worked during the next twelve months.
  - Other type of income you expect to receive from employment such as tips, commissions, profit sharing programs, etc.
  
2. **BENEFIT AND SUPPORT INCOME.** If any member of your family receives any of the following types of income, bring name, address and telephone number of the source of the income and information about the amount received.
  - \* Unemployment Compensations
  - \* Social Security
  - \* Supplemental Social Security
  - \* TANF or other public assistance
  - \* Regular support from family and friends
  - \* Alimony
  - \* Child Support
  - \* Pension
  - \* Disability Income
  
3. **AMOUNTS IN SAVINGS ACCOUNTS (INCLUDING CHRISTMAS CLUBS, CERTIFICATES OF DEPOSITS, IRA AND KEOGH ACCOUNTS) AND CHECKING ACCOUNTS.** Bring the account number for all accounts and the balance of your accounts.
  
4. **OTHER INCOME.** For any other type on income your family has, bring the name, address and telephone number of the source of the income and information about the amount of the income.
  
5. If you have sold or given away any assets in the past two years (such as giving a property or an amount of money to another family member), please bring information about those assets.

### B. INFORMATION ABOUT FAMILY MEMBERS

1. **Age.** Bring a birth certificate or other proof of age if the head or spouse is 62 years of age or older, if you do not receive benefits which prove your age. (You do not need to bring these items if the Housing Authority already has them on file).
  
2. **Children.** Bring birth certificates, custody agreement, adoption papers or other proof that the children are members of this household.
  
3. **Full – time Students.** If any family members are 18 years of age or older and still attend school full-time bring verification